

# STARK COUNTY COMMISSIONERS BOARD OF COMMISSIONERS AGENDA



NOVEMBER 26, 2025

## **Commissioners**

Richard Regula, President

Bill Smith, Vice President

Alan Harold, Member

- I. Call to Order**
- II. Pledge**
- III. Amendments**
- IV. Public Speaks**
- V. Approve Minutes**
- VI. Resolution-Discussion and Action**

### **Finance (Kris Miller)**

- Budget Transfers:
  - Adult Probation: ISP TCAP 24-25 from Benefits to Salary-\$10,054.96; Other to Salary-\$1,374.61; Service to Salary-\$4,875.69 and Supply to Salary-\$5,394.74 Total=\$21,700.00
  - Adult Probation: ISP TCAP 24-25 from Benefits to Salary-\$10,054.96; Other to Salary-\$732.50; Supply to Salary-\$9,136.54 and Service to Salary-\$5,576.00 Total=\$25,500.00
  - Record Center: To cover final Payroll from Service to Salary-\$4,500.00 and Service to Benefits-\$4,500.00 Total \$9,000.00
  - Sanitary Engineer: Capital to Benefits-\$300,000.00
  - Sanitary Engineer: Capital to Salary-\$400,000.00

- Intergovernmental Journal Entries:
  - Common Pleas Court to Sheriff: Reimburse Sheriff for STAR Program services-\$6,000.00
  - Job & Family Services to Family Court: JFS Reimburse Family Court October 2025 IV-D-\$1,851.92
  - Prosecutor to Prosecuting Attorney: VAWA 2023-WF-VA2-8212B Quarter 1 (January 2025-March 2025) Salary-\$19,989.96
  - Prosecutor to Prosecuting Attorney: VAWA 2024-WF-VA2-11618 Quarter 3 (July 2025-September 2025) Salary-\$21,452.64
  - Stark Mental Health & Recovery Services to Sheriff: 1st half FY26 Behavioral Health Med Reimbursement-\$90,878.00
  - Treasurer to Auditor: Tax Lien Fee Adjustment-\$200.00

**Discuss and Consider Approval (Kris Miller)**

- Job and Family Services: Authorize the Board President and Executive Director to enter into a Memorandum of Understanding with Summit County Children Services for the purpose of a disaster preparedness plan.  
This agreement will go into effect on February 1, 2026 and runs through January 31, 2031. This agreement establishes a disaster preparedness plan to ensure the continuation of direct services in the event of a natural or manmade disaster as required under OAC 5180:2-5-13.1.
- Job and Family Services: Approve and agreement with the National Youth Advocate Program for wrap around and clinical support services.  
This agreement will replace a prior agreement that ended on May 31, 2025 and will run through May 31, 2026. The contract will not exceed \$40,000.

**Requisitions (Kris Miller)**

- Job & Family Services: 2026 PCSAO Membership Dues-Vendor: PCSAO-\$14,038.33
- Job & Family Services: 2026 Association Dues, Class 4-Vendor: OJFSDA (Ohio Job & Family Service Directors Association)-\$16,473.00

**Travel (Kris Miller)**

- Two Job & Family employees seeking \$242.00 to attend a Metro Committee Meeting on December 11, 2025 in Columbus, OH.

**Human Resources (Michael Kimble)**

- A Resolution Authorizing the Early Release from Work for All Employees Under the Hiring Authority of the Board of Stark County Commissioners and the Closure of the County Office Building on Christmas Eve (2025 and 2026) at Noon.

**Engineer (Sarah Birone for Jennifer Odey)**

- A Resolution Authorizing Change Order No. 1 with Northstar Asphalt, Inc. for the H-3-2025 Hot Mix Asphalt Resurfacing Project.  
The Stark County Engineer is requesting the Board of Commissioners to approve and authorize the President of the Board to sign Change Order No. 1 with Northstar Asphalt, Inc. for final quantity adjustments. The total amount of non-performance items for this change order is \$0.00. The total additions for this change order are \$10,980.00. The original contract amount for this project was \$2,528,647.72. The adjusted contract amount, factoring additions and non-performance items above is \$2,539,627.72.
- A Resolution Authorizing Change Order No. 1 with Melway Paving Company, Inc. for the H-1-2025 Chip Seal Resurfacing Project.  
The Stark County Engineer is requesting the Board of Commissioners to approve and authorize the President of the Board to sign Change Order No. 1 with Melway Paving Company, Inc. for final quantity adjustments. The total amount of non-performance items for this change order is \$125,330.68. The total additions for this change order are \$433.91. The original contract amount for this project was \$1,125,204.34. The adjusted contract amount, factoring additions and non-performance items above is \$1,000,307.57.
- A Resolution approving Change Order No. 1 with Black Horse Bridge Construction, Inc. for the Beaumont Ave Bridge Replacement Project, PID 113498.  
The Board of Commissioners is requested to approve and sign Change Order No. 1 as a result of additional concrete for the bridge footing and also for final quantity adjustments. The total cost for this Change Order is \$13,482.89. The original contract amount for this project was \$777,891.00 and the adjusted contract amount, factoring any previous change orders is \$791,373.89.

- A Resolution Approving Final Change Order No. 4 with Lockhart Concrete Co. for the 12th St & Summerdale Ave Culvert Replacement Projects.  
The Stark County Engineer is requesting the Board of Commissioners to approve and authorize the President of the Board to sign Final Change Order No. 4 for 12th St & Summerdale Ave Culvert Replacement Projects with Lockhart Concrete Co., for final quantity adjustments. The total non-performance items for this change order are \$99,355.40 and the total additions for this change order are \$47,424.85. The original contract amount for this project was \$1,098,169.36 and the adjusted contract amount, factoring any previous change orders and the additions and non-performance items above, is \$1,207,369.71.
- A Resolution of Acceptance and Authorization of payment of retainage on the Farber St Bridge Replacement Project PID 109592, to Stanley Miller Construction Co.  
The Farber St Bridge Replacement Project, PID 109592 is fully completed, inspected, and approved. It is the recommendation of the County Engineer that this Board adopt a Resolution of Acceptance, and authorize the retainage be released and paid to the contractor, Stanley Miller Construction Co. No retainage was kept for this project, due to being a Federal project.

**Sanitary Engineer (Sarah Birone for Jennifer Odey)**

- A Resolution Authorizing Preparation of Detailed Plans, Specifications and Estimates of Cost for the Construction of Project 656, Collection System Repairs in Perry Township in the Stark County Metropolitan Sewer District.  
The Stark County Metropolitan Sewer District is requesting approval from the Board of Commissioners to authorize the preparation of plans, specifications, and estimates of cost for various repairs to the district's collection system under Project, P-656. Project 656 consists of repairs along Nave St, Navarre Rd, Perry Hills Dr, Farmington Circle, and in an easement from Nave St to Navarre Rd and from Perry Hills Dr to Farmington Circle in Perry Twp. These repairs are necessary for the continued effective operation of these sewers.
- A Resolution Authorizing Preparation of Detailed Plans, Specs and Estimates of Cost for the Construction of Project 641, Collection System Repairs in the Stark County Metropolitan Sewer District.  
The Stark County Metropolitan Sewer District is requesting approval from the Board of Commissioners to authorize the preparation of plans, specifications, and estimates of cost for various repairs to the district's collection system under Project, P-641. Project 641 consists of repairs in the City of North Canton, Village of East Canton, Village of Navarre, Canton Township, Jackson Township, Lake Township, Perry Township, and Plain Township. Repairs are necessary for the continued effective operation of these sewers.

- A Resolution Authorizing Preparation of Detailed Plans, Specs and Estimates of Cost for the Construction of Project 655, Willowdell-Middle Branch Creek Area Sewer Rehabilitation in Plain Township in the Stark County Metropolitan Sewer District.

The Stark County Metropolitan Sewer District is requesting approval from the Board of Commissioners to authorize the preparation of plans, specifications, and estimates of cost for various repairs to the district's collection system under Project, P-655. Project 655 consists of repairs from Market Ave, along Willowdell Ave, and in an easement across the Meadowlake Golf Club to Plain Center Avenue, in Plain Township. These repairs are necessary for the continued effective operation of these sewers.

#### **Regional Planning (Sara Birone for Jennifer Odey)**

- A Resolution approving Change Order No.1 with Wenger Excavating, Inc. for the Woodrow-Lois Waterline Replacement project in the City of North Canton.

This is a final quantity reduction change order of -\$27,332.39 and will be fully realized by the city of North Canton.

- A Resolution approving a reduction in the amount of the financial guarantee securing Rolling Green No. 3 Allotment Sidewalk Performance Bond.

The Board is requested to authorize a reduction in the financial guarantee amount securing the sidewalk performance bond on Rolling Green No. 3 Allotment in Jackson Township. The original bond was in the amount of \$73,600.00 and is secured by funds held in escrow by Premier Bank. The developer is requesting a reduction in the amount of the bond and following the Subdivision Engineer's site inspection is in agreement with the developer that the amount of the guarantee can be reduced to \$25,660.00.

#### **Commissioners (Sarah Birone for Jennifer Odey)**

- A Resolution Approving a Type 2 Annexation petition, known as, "The 4401 Tuscarawas St. W -2025 Annexation" from Perry Township to the City of Canton.

On September 18, 2025, the Agent for the Petitioner filed "The 4401 Tuscarawas St. W -2025 Annexation", a Type 2 annexation. There is one (1) statutorily defined property owner within the annexation area. Pursuant to RC 709.023(D), Perry Township filed a timely objection to the annexation. When an objection is filed, the Board reviews the petition on a limited basis. The Board reviews the petition to determine all conditions listed in RC 709.023(E)(1)-(7) have been met. The Board therefore approves "The 4401 Tuscarawas St. W -2025 Annexation" a Type 2 annexation, as directed by ORC 709.023 (D).

- A Resolution Approving a Satisfaction of Mortgage Lien.  
This mortgage and security agreement was given by Superior Dairy Inc. on June 22, 1978 and recorded in Volume 4122, Page 333 in the Stark County Records and a Trust Indenture with Peoples-Merchants Trust Company executed on June 20, 1978 and recorded in Volume 4122 Page 398 of the Stark County Records.
- A Resolution approving Change Order No. 2 with Standard Plumbing & Heating Co. for the Sanitary Engineer's HVAC Replacement project.  
The Board of Commissioners is requested to approve and sign Change Order No. 2 to add return grills to office 133 on the Sanitary Engineer's Building HVAC Replacement project. Change Order No. 2 total cost is \$4,924.40. The original contract amount for this project was \$458,250.00 and the adjusted contract amount, factoring any previous change orders is \$470,689.65.
- A Resolution approving Change Order No. 3 with Standard Plumbing & Heating Co. for the Sanitary Engineer's HVAC Replacement project.  
The Board of Commissioners is requested to approve and sign Change Order No. 3 to add rooftop GFI receptacles and branch circuits on the Sanitary Engineer's Building HVAC Replacement project. Change Order No. 3 total cost is \$5,408.45. The original contract amount for this project was \$458,250.00 and the adjusted contract amount, factoring any previous change orders is \$476,098.10.
- A Resolution approving the Re-appointment of Jessica L. Falvo-Lang, Cindi Sutter, Maria Heege, and Jennifer Moff to the Stark County Board of Developmental Disabilities.  
These terms are four-year terms beginning January 1, 2026 and expiring December 31, 2029.
- A Resolution Appointing a Member to the Northeast Ohio Four County Regional Planning & Development Organization (NEFCO) General Policy Board.  
The Board is requested to approve the appointment of Emily Breeze, Executive Director of Building Industry Association of Stark and East Central Ohio - Alternate, Joe Race, to the Northeast Ohio Four County Regional Planning & Development Organization (NEFCO) General Policy Board to fill an unexpired term. The term will run from November 26, 2025 until December 31, 2025.

- A Resolution Re-appointing Member(s) to the Northeast Ohio Four County Regional Planning & Development Organization (NEFCO) General Policy Board.

The Board is requested to approve the reappointments of Keith Bennett, David Maley with alternate Kaitlyn Carpenter, Ted Herncane, Pete Wearstler, Bob Nau with alternate Curtis Bungard, Jim Troike with alternates Tom Davis & Jeff Lonrick, Michael Naso with alternate Helene Papczun, Alfredo Carranza, Ralph Lee with alternate Clayton Popik, Daniel Moeglin with alternate Sarah Buell, and Emily Breeze with alternate Joe Race to a 1-year term expiring 12/31/2026.

**VII. Commissioners Comments and Questions**

**VIII. Executive Session: O.R.C. 121.22(G)(1) To Discuss the Hiring of a Public Employee**

**IX. Adjournment**

## STARK COUNTY COMMISSIONERS MEETING NOTICE

Richard Regula, President Bill Smith, Vice President Alan Harold, Member

**Work sessions will be held in the board room every Monday at 10:00 A.M. and every Tuesday at 10:00 A.M.**

| DAY DATE    | TIME  | LOCATION   | STAFF | DESCRIPTION                                                                                                                                     |
|-------------|-------|------------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Thurs 11/27 |       |            |       | Thanksgiving Holiday-All Offices Closed                                                                                                         |
| Fri 11/28   |       |            |       | All Offices Closed                                                                                                                              |
| Mon 12/01   | 10:00 | Board Room |       | No Work Session.                                                                                                                                |
| Tues 12/02  | 10:00 | Board Room |       | Work Session (If Needed). In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)         |
| Wed 12/03   | 1:30  | Board Room |       | Board of Commissioners Meeting<br>In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only) |